

AGREEMENT

This agreement is made and entered between the below mentioned companies under the following Terms and Conditions herein referred on the _____ day of _____ Two Thousand & Fourteen.

Name of your Company

Of P. O. Box _____ Saudi Arabia

(Hereby called the First party)

And

Lulu International (Pvt) Ltd
81-2/1, W A Silva Mawatha, Colombo – 06 - Sri Lanka

(Hereby called the Second party)

01. Recruitment

The person or persons recruited for employment as per Demand letter shall be designated to the said position stated as per Job agreement.

02. Duration of Contract

The duration of the contract initially shall be for a period of Two years and renewable by mutual agreement.

03. Air Passage

Return Air Ticket should be provided Free of charge to all employees on completion of contract period by the Foreign Principal / Employer.

04. Working Hours

Working hours shall be 08 hours per day and 06 days per week (48) Hours work per week with one day as off day.

05. Annual Leave

The employee shall be entitled to 30 days paid leave on completion of 24 months (02 years) contract period.

06. Responsibilities of the Foreign Principal (First party)

a. **Salary and Remuneration**

The Salary and other Allowances shall be paid as stated in the Employment Contract or the Letter of Appointment.

b. **Facilities**

Accommodation, Medical and Transport will be provided Free by the employer.

c. **Complaints**

All complaints made by the employee or their relatives regarding any shortcomings in working conditions or Salary payments of the employee should be settled soonest.

d. **Death**
In case of death of the Employee during the contract period the foreign principal shall agree for the repatriation of the remains of the deceased along with his Personal effects and Savings at the sole expense of the foreign principal.

e. **Compensation**
The Foreign principal shall ensure that the Personal life and Accident Insurance for the employee is to be provided for Work connected Illness, Injuries or Death in accordance to Saudi Arabia Labour laws.

07. Responsibilities of the Local Agent (Second party)

Recruitment

a. The Local agent shall select suitable candidates at the request of the foreign principal to suit their exact requirement and thereafter collect and submit CV and supporting documents to the foreign principal for approval and selection.

Probation

b. The local agent shall undertake to ensure that all candidates for employment are guaranteed for a period of 90 days from the date of work assignment which is to be considered as Probation period.

Interview

In the event the foreign principal wishes to hold the interview in Sri Lanka the local agent should make necessary arrangements.

08. Other Terms and Conditions

All other terms and conditions of employment shall be governed by Saudi Arabia labor laws.

Name of Authorized Signatory
Position
First Party

Mohamed Ismail Kabeer
Chairman / Managing Director
Second party